

College of Arts, Sciences, and Education
Criteria for Nomination and Selection for

2024 Diversity, Equity, and Inclusion Award

Purpose of the award:

This award will recognize one Faculty DEI project, with an award of \$700. This award is meant to recognize faculty efforts to increase diversity, equity, and inclusion within CASE specifically. This award may cover a specific project or classroom efforts to support diversity, equity, and inclusion, including undergraduate and graduate education.

Number of awards and award amount:

There will be one \$700 award per year.

Who is eligible to be nominated?

All CASE affiliated full-time ranked faculty and NTT faculty are eligible.

Current members of the [Faculty Leadership Council](#) are not eligible.

Timeline for 2024 awards:

- March 15: Complete nomination package due to CASE Dean's office. Submit to CASE@mst.edu
 - April 10: Faculty Leadership Council Awards Committee to submit recommendations to the CASE Dean
 - April 15: Nominees informed of decision
- Winners will be recognized at the CASE College-wide meeting at the end of the Spring Semester.

Nomination materials:

1. Nominee's CV, highlighting DEI activities for the past three years.
2. DEI statement (500 words max) from the nominee, focusing on why their work may be worthy of recognition, based on the award's criteria.
 - a. **Significance** - How has the DEI initiative demonstrated inclusive leadership and commitment to the development, embedding and sustainability of diversity, equity and inclusion within the CASE community?
 - b. **Innovation** – How has the DEI initiative uniquely addressed key issues of diversity and inclusiveness within the CASE community?
 - c. **Impact** - What have been the measurable outcomes? How has this project/program/activity "moved the needle" in addressing issues of diversity and inclusiveness in the CASE community and/or throughout the university?
3. Maximum of 5 supporting documents which may include any of the following:
 - a. documentation related to their DEI project,
 - b. supporting letters from colleagues or students you have worked with who have observed your DEI work or have been impacted by or benefitted from your work,
 - c. supporting letter from department chair (if the chair is not the nominator).
4. Signatures are required from the nominee, nominator, and chair.

College of Arts, Sciences, and Education
2024 Diversity, Equity, and Inclusion Award Nomination Form

Name:

Title:

Department:

The criteria for the Faculty DEI Award is significant, innovative, and impactful DEI work within CASE that includes either a specific project or classroom efforts. In addition, the long-term impact of this work may be addressed in the candidate's letters and other materials.

Nomination packet shall include:

1. Nominee's CV, highlighting DEI activities for the past three years.
2. DEI statement (500 words max) from the nominee, focusing on why their work may be worthy of recognition, based on the award's criteria.
 - a. **Significance** - How has the DEI initiative demonstrated inclusive leadership and commitment to the development, embedding and sustainability of diversity, equity and inclusion within the CASE community?
 - b. **Innovation** – How has the DEI initiative uniquely addressed key issues of diversity and inclusiveness within the CASE community?
 - c. **Impact** - What have been the measurable outcomes? How has this project/program/activity “moved the needle” in addressing issues of diversity and inclusiveness in the CASE community and/or throughout the university?
3. Maximum of 5 supporting documents which may include any of the following:
 - a. documentation related to their DEI project,
 - b. supporting letters from colleagues or students you have worked with who have observed your DEI work or have been impacted by or benefitted from your work,
 - c. supporting letter from department chair (if the chair is not the nominator).
4. Signatures are required from the nominee, nominator, and chair.

**Nomination packet should be in one PDF file.
Materials utilizing font size smaller than 12 point will not be accepted.**

Nominee's statement regarding guidelines:

I understand that if I do not follow the above guidelines this nomination will be returned without consideration.

Signature of nominee:

Signature of the nominator:

Acknowledgment of chair:

I acknowledge that this faculty member from my department is being nominated for a CASE Diversity, Equity, and Inclusion Award. I have verified that the information included in this nomination is accurate.

Signature of chair:

Please submit nomination packet to the College of Arts, Sciences, and Education at CASE@mst.edu by March 15, 2024.